

Starting a Friendly conversation

Warm up

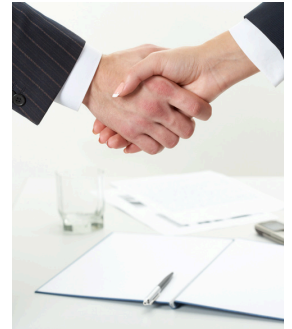
Which greetings are common in your language or culture?

Do you greet older people differently than friends?

What greetings do you use in the morning, afternoon, and evening?

Formal Greetings

Greeting	Response
Good morning / Good afternoon	Good morning. How are you?
Hello, it's nice to meet you	Nice to meet you too.
How do you do?	I'm doing well, thank you. And you?
It's a pleasure to meet you	The pleasure is mine.
How are you today?	I'm well, thank you. And yourself?



When to Use Formal Greetings:

Use formal greetings when you're speaking to:

- A boss, teacher, professor, or elder
- Someone you've never met before
- In business, interviews, or professional settings
- At events where polite or respectful language is expected

Why we use formal Greetings

Show respect and politeness

→ Formal greetings are used when addressing someone in a respectful or professional way.

Make a good first impression

→ In business, school, or official settings, formal greetings help you sound professional and serious.

Speak to people you don't know well

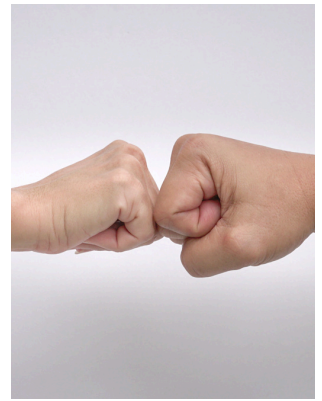
→ When meeting someone for the first time or speaking to someone older or in authority.

Use in formal situations or written communication

→ Emails, meetings, interviews, and public events often require more formal language.

Informal Greetings

Greeting	**Response**
Hi / Hey	Hey! How's it going?
What's up?	Not much! You?
How's it going?	Pretty good, thanks!
Yo!	Yo! What's new?
Morning!	Morning! Slept well?



When to Use Informal Greetings:

Use informal greetings when you're speaking to:

- Friends or classmates
- Family members
- People your own age or younger
- In casual places like cafés, online chats, or relaxed workplaces
- During informal events or everyday social situations

Why We Use Informal Greetings:

Sound friendly and relaxed

→ Informal greetings help create a casual and comfortable atmosphere.

Show closeness or familiarity

→ We use them with people we know well or feel comfortable around.

Fit the situation or environment

→ They're natural in informal settings like hanging out or texting.

Save time in everyday conversations

→ Informal greetings are quick, easy, and feel natural.



Using formal and informal greetings

Emma walks into her first business meeting and says:
"Hello, it's nice to meet you all."

Josh meets his best friend at the skatepark and says:
"Good afternoon. How do you do?"

Liam joins a Zoom class and greets the teacher with:
"Good morning, Ms. Daniels."

Sophie meets her friend's parents for the first time and says:
"Hey! What's up?"

Carlos arrives at his new job and says to his boss:
"Hi there, I'm Carlos. It's a pleasure to meet you."

Zara walks into her cousin's house and says:
"Yo! What's new?"

Complete the conversations by filling in the missing words and phrases from the box

1. Meeting a New Colleague (Formal)

A: Good morning. _____?

B: I'm well, thank you. _____?

A: I'm doing well. _____, I'm Samira.

B: _____, Samira. I'm Alex.

2. Bumping Into a Friend at the Mall (Informal)

A: Hey! _____?

B: _____, just shopping. You?

A: Same here! Want to grab coffee?

3. Entering a Classroom in the Morning (Neutral/ informal)

A: _____!

B: Morning! _____?

A: Pretty good, thanks!

4. First Day at a New Job (Formal)

A: Good afternoon. _____?

B: I'm doing well, thank you. _____?

A: I'm great, thanks. _____ to meet you.

B: _____ too. I'm Jordan, from marketing.

5. Running Into a Friend on the Street (Informal)

A: Yo! _____?

B: Hey! Not much. _____?

A: Just heading home.

6. Joining a Formal Event or Meeting (Formal)

A: Hello everyone, _____ I'm Claire Thompson.

B: _____, Claire.

A: Thank you. It's a _____ to be here.

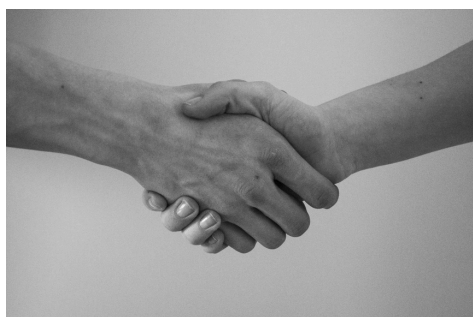
Missing phrases

- Nice to meet you
- What's up?
- Pleasure
- It's nice to meet you all
- How's it going?
- Welcome
- You?
- Not much
- Morning
- And yourself?
- Hello, it's nice to meet you
- It's a pleasure
- How are you today?
- And you?
- Nice to meet you too
- What's new?

All about you!

Answer the questions below using full sentences

1. When do you usually say “Good morning”?
2. Do you greet strangers differently than your friends? How?
3. What’s your favorite casual greeting in English?
4. How do people greet each other in your country?
5. Have you ever used a greeting that felt too formal? What happened?
6. What greeting would you use when meeting your boss for the first time?
7. How do you greet a teacher or professor in a classroom?
8. Do you think greetings are important in making a first impression? Why or why not?
9. What do you say when you join a video call?
10. How do greetings change in emails or messages?
11. What greeting would you use when you see your friend at a party?
12. How do you greet someone you don’t know well?
13. What greeting would you use when visiting someone’s house?
14. Can a greeting be too casual? Give an example.
15. What’s the difference between “Hello,” “Hi,” and “Hey”?
16. Which greetings sound too formal for everyday life?
17. How do you respond if someone says, “What’s up?”
18. What greeting do you use at work? Is it different from how you greet friends?
19. How do greetings change depending on time (morning, afternoon, evening)?
20. Have you ever been confused by a greeting in English? What happened?



Answers

Complete the conversations by filling in the missing words and phrases from the box

1. Meeting a New Colleague (Formal)

A: Good morning. **How are you today?**

B: I'm well, thank you. **And yourself?**

A: I'm doing well. **Hello, it's nice to meet you,** I'm Samira.

B: **Nice to meet you too,** Samira. I'm Alex.

2. Bumping Into a Friend at the Mall (Informal)

A: Hey! **What's up?**

B: **Not much,** just shopping. You?

A: Same here! Want to grab coffee?

3. Entering a Classroom in the Morning (Neutral/Informal)

A: **Morning!**

B: Morning! **How's it going?**

A: Pretty good, thanks!

4. First Day at a New Job (Formal)

A: Good afternoon. **How are you today?**

B: I'm doing well, thank you. **And you?**

A: I'm great, thanks. **It's a pleasure** to meet you.

B: **Pleasure too.** I'm Jordan, from marketing.

5. Running Into a Friend on the Street (Informal)

A: Yo! **What's new?**

B: Hey! Not much. **You?**

A: Just heading home.

6. Joining a Formal Event or Meeting (Formal)

A: Hello everyone, **It's nice to meet you all.** I'm Claire Thompson.

B: **Welcome,** Claire.

A: Thank you. **It's a pleasure** to be here.

Missing phrases

- Nice to meet you
- What's up?
- Pleasure
- It's nice to meet you all
- How's it going?
- Welcome
- You?
- Not much
- Morning
- And yourself?
- Hello, it's nice to meet you
- It's a pleasure
- How are you today?
- And you?
- Nice to meet you too
- What's new?